

Baggin's Gourmet Sandwich & Catering

Job:	Baker
Description:	Prepare menu items according to Baggin's recipes
Wage:	Minimum wage and up

Job Tasks & Duties:

- ★ Read, write & comprehend at a high school level
- ★ Use proper language & speak professionally at all times.
- ★ Memorize & retain recipe ingredients and possible changes that arise
- ★ Move quickly under time restraints
- ★ Maintain positive attitude under pressure of mounting work
- ★ Delegate and communicate clearly
- ★ Understand sense of urgency at all times
- ★ Work in loud and pressured environment
- ★ Lift 20 to 30# & able to stand for prolonged hours
- ★ Awareness of self and area cleanliness & maintain status
- ★ Abide safety regulations
- ★ Knowledge of small kitchen utensils & appliances
- ★ Understand concept of measurements
- ★ Able to tolerate working near high temperature kitchen equipment
- ★ Operate an oven/stove
- ★ Understand all safety procedures regarding oven/stove unit
- ★ Able to multi-task and prioritize orders
- ★ Coordinate and organize incoming orders
- ★ Coordinate and organize area and maintain this status at all times
- ★ Able to share work area under mounting orders with time restraints

I agree and I understand this position's job duties. I am committed to mastering the above skills and job duties as well as following Baggin's policies and procedures within 30 days of this signature.

Signature

Date

